

BRIMMER *Summer*

2022

PARENT HANDBOOK DAY & SPECIALTY CAMPS



(Day Camp is accredited by the ACA)

Parent Handbook 2022
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Dear Camp Families,

Welcome to Brimmer and May Summer Camp! We are so glad that you have chosen to join us! Whether you are a new or returning family, we hope you are as excited about this summer as we are.

The history of Brimmer and May Summer Camp began in 1993 with then fourth grade teacher, Brian Allieri. Brian had a vision: to create a community of growth, development, and play for the younger camper. This was not a watered-down version of an older kids' camp, but an intentional, intimate, inviting environment. Brian knew that the high counselor-to-camper ratio and superlative camp staff made Brimmer and May unique, even in a very competitive camp market. Now entering its 28th season (we did not run in 2020), Brimmer and May Summer Camp has indeed established itself as one of the top programs in the area. As we approach the start of another amazing season, we look forward to a summer full of creativity, engagement, laughter and play.

This handbook is designed to provide answers to the questions that may arise as you prepare to send your child/children to camp. Please review the information included to familiarize yourself with the policies and procedures of Brimmer and May Summer Camp. As always, we welcome your questions and suggestions at any time and look forward to seeing you this summer!

Cassie Abodeely, Camp Director

BRIMMER AND MAY SUMMER CAMP

69 Middlesex Road
Chestnut Hill, MA 02467
(617) 278-2350
camp@brimmer.org

GOALS and OBJECTIVES

The aim of Brimmer and May Summer Camp is to provide a warm, creative, safe environment for children to grow, to learn, and to laugh out loud. Designed specifically with the younger child in mind, the camp program inspires children to make new discoveries and to try new things. Our campers receive individualized attention from counselors in small-group settings. A blend of creative arts and physical activities allows children to find places to challenge themselves and places to shine.

BRIMMER AND MAY SUMMER CAMP PROMOTES:

The Young Child *by providing a nurturing, safe, environment for campers ages 4-11.* Experienced, caring counselors encourage campers to take risks, to become more confident and to make friends.

Small Groups *by limiting enrollment and maintaining a 1:5 counselor-to-camper ratio in younger groups.* Children are encouraged to cooperate and share, both with each other and with their counselors.

The Arts *by fostering the artist within the child.* Every camper has the opportunity to explore his or her creative potential through drama, ceramics, music, and visual arts. Works in progress are shared with the camp community during assemblies.

Physical Activity *by helping children to develop and hone balance, coordination, and motor skills.* Camp offers a variety of physical activities, from archery to field games.

CAMP DATES

Week 1:	June 27 – July 1
Week 2:	July 5 – 8 (no camp on Monday, July 4)
Week 3:	July 11 - 15
Week 4:	July 18 – 22
Week 5:	July 25 – 29
Week 6:	August 1 – 5
Week 7:	August 8 – 12 (camp ends at 12 p.m. for ALL CHILDREN on Friday, August 12)

HOURS of OPERATION

The camp day begins at 8:30 a.m. for both Half-Day and Full-Day Campers. The camp day ends at 1 p.m. for Half-Day campers. The camp day ends at 4:00 p.m. for Full-Day campers.

STAFF

Brimmer and May Summer Camp takes great pride in hiring committed and enthusiastic counselors and staff who are ready to make your child's experience terrific! Many are teachers and college-aged students who have extensive experience working with young children. The entire staff has successfully completed a criminal background check, three reference checks, as well as an extensive training prior to camp, including: rules and regulations, safety, emergency action plans, first aid, strategies for working with children, diversity and customer service.

The first responsibility of each and every staff member is to ensure the health and welfare of the campers. Each staff member is expected to take every care to protect the privacy and person of each camper. All day camp staff are required to wear camp t-shirts each day so that they are easily identified, and to promote a secure campus.

Our goal is a safe, fun-filled, positive experience for every camper. If you have any suggestions or concerns about the program and/or staff, please contact the Camp Director directly.

Brimmer and May Day Camp will work with parents of campers with disabilities to develop a staffing plan that is reasonable under the circumstances to ensure adequate staffing to serve enrolled children with disabilities.

FEEDBACK & EVALUATION

Family members and campers should feel free to contact the Director with any comments, questions or concerns. A family survey will be sent to all camp families at the end of the program. Your input is important to improving our program and to providing the highest quality experience for all.

PARENT RIGHTS

Parents have the right to review background check policies, health care and discipline policies and grievance procedures upon request.

CAMP COMPLIANCE

Brimmer and May complies with the Massachusetts and Newton Health Departments licensing regulations.

ACCREDITATION

The Brimmer and May Day Camp is accredited by the American Camp Association (ACA). To be an accredited camp, Brimmer and May Camp must undergo a thorough review of all of our policies and procedures including staff qualifications and training, program development, and emergency management. Unlike the mandatory state licensing process, ACA accreditation is a voluntary process that goes above and beyond what the state requires of summer camps. For more information about the ACA Accreditation process please visit the ACA website at www.acacamps.org.

Specialty Camps are not part of the accreditation process.

WHAT TO BRING

NAME LABELS

*All clothing, lunch boxes, towels, sunscreen, etc. must be labeled with the camper's name. Brimmer and May Summer Camp is not responsible for any items lost or stolen during your child's participation in our program. Lost and Found will be kept in the camp office. **Unlabeled items will be labeled by Brimmer and May staff, at the discretion of camp staff.***

FOOD

Campers should come to camp each day with a lunch, a morning snack, and a beverage. Lunches will be stored indoors, in airconditioned spaces (you may send your child's lunch in an insulated cooler/bag packed with ice packs if you choose). Full-Day campers will receive a light snack each afternoon.

Send your child with a water bottle every day! Water stations will be set up around camp.

Brimmer and May Summer Camp is a NUT SAFE camp. We ask all camp families to refrain from sending peanut/tree nut products to camp. All of our counselors have been trained in food allergies and advised of any allergies in their group. Counselors are present while campers eat and no food may be shared.

LUNCH OPTION

Brimmer Day Camp has partnered with Red Apple Lunch by Eva's Little Kitchen to bring healthy, homemade cold lunches to camp each day for all campers. Lunch orders must be placed by Friday evening the week before camp begins (on a weekly basis). All options are nut free. Go directly to their website to set up your account and start ordering: www.redapplelunchbyevaslittlekichen.com. Lunches are delivered to camp each morning.

CLOTHING

Campers should wear appropriate clothing for all daily activities. Because of our outdoor activities campers should wear sneakers. Crocs and flip-flops are only allowed during water play time.

WATER ACTIVITIES

SEND YOUR DAY CAMPER with a bathing suit and towel for waterplay (which includes sprinklers, water squirters, small pools, and silliness).

We will do our best to share the weekly schedule so IF a camper has early waterplay, you can dress them in their swimsuit and send dry clothes. PLEASE PACK an extra pair of dry clothes for all campers under 6 years old. LABEL EVERYTHING.

Do not send a child to camp in a swim shirt first thing in the morning. Swim shirts do not breathe, and thus are too hot for a morning at camp. If you'd like to pack a swim shirt, inform the counselors and we will make every effort to ensure your child wears the swim shirt during water games.

SUNSCREEN and BUG SPRAY

Parents are asked to apply sunscreen and bug spray to their camper before morning arrival, and to include an extra bottle of each (**labeled with camper's name and group**) in the camper's backpack. Counselors will help younger campers apply sunscreen and bug spray during regular intervals through the day (as long as permission was granted on the Health Form). Counselors will **remind** older campers (6 and up) to reapply sunscreen throughout the day and take breaks to do so.

REST TIME (FROGS – 4 year olds) and CHILL TIME / COOLING TIME for all campers

Please provide your child with a rest blanket or towel on Mondays for afternoon chill time indoors. This year, FROGS (4 year olds) will continue to have post-lunch rest time but ALL CAMPERS will have indoor cooling and chill time. We hope to provide yoga mats to as many campers as possible (and they will be cleaned regularly) but sending your child with a towel or mat for day one is appreciated. Our airconditioned building is often chilly so an extra sweatshirt may also be needed. All blankets / mats and clothing will be sent home Friday unless the child is returning to camp the following week.

WHAT NOT TO BRING

The following items should not be brought to camp:

- Pets, toys, games, and sports equipment (e.g. balls, skates, bow)
- Electronic devices (IPads, cell phones, video games), valuables or cash
- **Non-Prescription Medications (including aspirin, drugs, alcohol)**
- Items that could be used as weapons (e.g. pocket knives, squirt guns, laser pointers)

POLICIES & PROCEDURES

DROP-OFF and PICK-UP PROCEDURES for DAY CAMP

(For Specialty Camp specific procedures, please see the camp's page in this handbook)

To ensure the safety of our campers, we ask all parents/guardians to follow these procedures:

Morning Drop-Off

Drop-Off begins at 8:30 a.m. **Please do not drop off your child before this time unless they are previously enrolled in Extended Day.

Morning drop-off for campers takes place in front of the Chase Building at 60 Middlesex Road. Please pull forward and wait for a counselor to open the car door for your child. **Children MUST exit cars on the passenger side** and parents should not get out of the car. For those parents who wish to walk campers to their group, we ask that you park in the lot next to the gymnasium and meet the group on the playing field.

Afternoon Pick-Up Day Camp

Pick-up begins at 4 p.m.

At dismissal time parents must use our pick-up system, as all campers will be dismissed from the playground located behind 69 Middlesex Road. Please note: PARKING IS NOT PERMITTED on Devon Road between 12:00 p.m. and 4:30 p.m.

Pick-up Procedure:

Follow Middlesex Road, passing the playing field on your left. Take a right onto NORFOLK ROAD and an immediate right onto DEVON ROAD. (Devon Road abuts the playground where all campers will be waiting.) Please pull forward to the gate opening at the back of the playground.

Devon Road is a residential road. Please do not block any of our neighbor's driveways. Also, if you are waiting for dismissal, we ask that you turn your car off. No idling please.

To expedite the process, please place the pick-up tag provided by the camp with the name and group of each child you are picking up in the passenger-side window. A counselor will radio ahead the names of the campers in your car pool. PLEASE DO NOT GET OUT OF YOUR CAR. Anyone picking up a camper without a pick-up card will be asked to present ID and must be listed on the Pick-Up authorization sheet.

Campers will be helped into cars at designated loading stations along Devon Road. Staff are not legally permitted to buckle campers into car seats. Once campers have been loaded into your car, we ask that you pull forward to the "Buckle Up" section located at the end of Devon Road. Doing so will allow us to load the next group of campers.

PLEASE NOTE: If you walk to pick up your camper, please wait in the "Walk Up Section" outside the gate on Devon Road. Please present the pick-up card provided by the camp to the designated counselor who will bring your camper to you.

NON-AUTHORIZED PICK-UP

If a child is to be picked up by someone other than a person listed on that child's pick-up authorization form, please notify the Camp Office *in person or in writing*, prior to Pick-Up. No camper will be allowed to leave camp with an unauthorized person.

INCLEMENT WEATHER

DROP-OFF and PICK-UP PROCEDURES

Morning Drop-Off

For Morning Drop-Off, parents should follow Middlesex Road as on sunnier days, however camp staff will be waiting by the entrance to the gym: please pull up to the gym entrance. Staff members will then escort children to their designated meeting areas in the gym. Drop-off begins at 9 a.m.

Afternoon Pick-Up

Parents should continue to line cars on Devon Road as on regular days, but cars should pull up to the corner of Middlesex and Devon Road rather than at the playground gates. Children will be in the gym, and a counselor will

radio ahead to have them waiting to be picked up. Another counselor will direct cars to the path at the gym on Middlesex Road.

During severe weather, camper safety is our priority. Campers will be dismissed at the Camp Director's discretion. Campers must remain in the gym or the Chase building until permission is given to exit the building.

LATE DROP-OFF

Parents must walk camper to Camp Office and check in with Office Staff when arriving late to camp. Please do not take camper directly to an activity. The Office Staff will check your camper in and then make sure the camper is taken to his/her/their group. If camper will be more than 30 minutes late, parent must call or email the Camp Office, otherwise, we will call home.

EARLY PICK-UP

Parents picking up a camper early must sign the camper out in the Camp Office *before* taking the child out of an activity. (Advance notice—in the form or a phone call, email or written note—is appreciated.) No camper may be picked up from the camp office after 3:30 p.m. as we prepare for regular PICK UP at 4 p.m.

VISIT POLICY PARENT VISIT

Due to ongoing COVID related restrictions, Brimmer Summer Camps is discouraging visitors this summer.

BIRTHDAYS

Families are welcome to bring in special treats at snack time for their child's group on their birthday. **Any food coming in to be shared with others must contain an ingredient label that can be reviewed by the camp nurse.** To protect against the possibility of an allergic reaction, please do not send in products to be shared with others that contain tree nuts, peanuts, or their derivatives.

STAFF GIFT GIVING POLICY GIFT GIVING

Campers and parents may wish to give gifts to counselors and staff members at the end of their time at camp. Brimmer and May Summer Camp encourages homemade gifts such as drawings, poems, or handmade cards. Some families may prefer buying gifts, in which case simple gifts or gift cards rather than elaborate and expensive ones are appropriate.

ATTENDANCE AT CAMP / ABSENCE / LATE DROP-OFF

Please notify the camp office by phone or email if your child will not attend camp or will be late on any given day. The camp office will contact you if your child does not arrive at camp by 9 a.m. and we have not been notified of an absence or late drop-off.

SICK POLICY (in addition to COVID procedures which are more fully detailed below)

These guidelines are intended to help your decision about whether or not your child should attend camp. The camp also uses these guidelines to determine whether or not your child should be sent home from camp.

It is imperative that the camp be notified if your child shows signs of any of the following:

Vomiting & Diarrhea

Campers are not allowed at camp if they are vomiting or have diarrhea. Campers should also be kept home until they are symptom free for 24 hours.

Cold, Sore Throat, or Cough

Campers may attend camp if there is no fever associated with these symptoms. Campers may return to camp after 24 hours without a fever. If your child is diagnosed with Strep throat, he/she may return after 24 hours on antibiotics.

Red Eyes

When the white part of the eye appears red and produces a yellow or green crusty discharge, call your doctor during office hours. Your child may have conjunctivitis (“pink eye”), which is contagious. If your child has “pink eye”, he/she may return to camp after 24 hours on antibiotics.

Fever

Your child may attend camp with a temperature less than 99.5 F.

Chicken Pox

Your child may return to camp after blisters have crusted over and dried.

Lice

A child will be sent home if found to have live lice. Your child may return to camp after camper has been treated, lice and nits have been removed, and the camp nurse has checked to insure the child is lice and nit free. Lice checks may be conducted by the camp nurse for all groups on the first day of each session.

Impetigo

Your child may return after 24 hours on antibiotics.

Ringworm

Your child may return after treatment has begun and affected area is covered.

Rash

If your child has an unusual rash, or a rash accompanied by a fever, contact your doctor. Your child should stay at home until you have discussed the rash with your doctor.

Summer Programs Covid Plan

Brimmer is requiring vaccination by staff but is not requiring it of campers. However, campers who are unvaccinated may be asked to quarantine if and when there is a positive COVID case in the camper’s group. **NO REFUNDS WILL BE GIVEN FOR COVID-related absence.**

Camp is mask-optional. However, masks will be available for those who wish to wear them, and no one will be allowed to feel othered for choosing to wear or not to wear a mask. **Further, Brimmer Camp may opt to require masks of individuals and/or groups if and where there is a positive case, and a group has been exposed** (please see below for more on this). Failing to comply with Brimmer’s mask requirements may lead to removal from camp at the Director’s discretion.

Should the virus affect Brimmer Summer Camp, we will be in touch with timely and detailed emails informing you of our response and the recommendations from the Newton Board of Health, if any.

To be successful, we need your help. Keeping Brimmer healthy is a team effort.

Expectations of our campers and families:

- Keep your child home if they have any of the following and **contact the camp office:**
 - Fever (temperature of 99.5 F or above)
 - Chills, Sweats, Body Aches
 - Cough
 - Runny nose
 - Sore throat
 - Difficulty breathing

- Gastrointestinal symptoms (diarrhea, nausea, vomiting)
 - New loss of smell/taste
 - Any other signs of illness
 - **Have received any fever or other illness reducing medication in the last 24 hours,**
 - Notify the Camp Health office if you plan to keep your child home, or if your child has any of the above symptoms, or with any questions.
- Children who have been in close contact with anyone who has been diagnosed with Covid-19 are allowed to remain on campus if symptom free. We encourage families to monitor for symptoms and to test using a rapid antigen test. Brimmer has tests available if needed (please contact Nurse Eleanor). ((Close contact means someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset or (for asymptomatic people, 2 days prior to a test determining they are positive) until the time the individual is isolated.))
 - Follow all directives of the CDC and state of Massachusetts.
 - Follow all directives and requests by Camp Health staff or Camp Director regarding precautions, testing, isolating, or quarantining.
 - Maintain open communication with the Camp Health staff regarding any suspected cases of COVID-19 or questions you may have.
 - Keep personal toys, games, and other items at home.
 - **Always have an authorized adult prepared for an emergency pick-up while your child is at camp.**

Children who test positive for COVID, must remain home for 5 days (with day 0 being the day of the positive test result). Upon return to camp, that child will be asked to mask for 5 days. The child's group may be asked to mask for 5 days to prevent in-camp transmission. Exposed individuals who are asymptomatic are allowed to remain in camp and will be encouraged to rapid test.

While we cannot restrict activities outside camp, we ask that you be mindful of what you and your family do and how it could affect the ability to run Brimmer Summer Camp safely. Please keep us in mind and help us **KEEP BRIMMER HEALTHY. We rely on your honesty to continue to keep Brimmer safe.**

We thank you in advance for doing your part in keeping our community safe!

CARE OF MILDLY ILL CAMPERS

When campers experience stomachaches, headaches, minor rashes, cuts, and/or scrapes, they are brought to the Camp Office and treated by the Camp Nurse. Parents/guardians **MUST** turn in the Camper Health Form and the Parent Waiver on or before the first day of the session in order to authorize the camp nurse to administer nonprescription medications and treat minor injuries. Incidents are then documented in the Medical Log as a way for the Camp to record campers who have received any form of medical attention. Parents will be notified via note or phone call from the camp office if a camper visits the camp nurse for any of these minor concerns. In the event of a head injury, fever, minor burn, or any injury that can be dealt with at camp but that may require further medical intervention, parents will be notified via phone call from the Camp Office. In the event of a major injury that cannot be handled in the camp facilities, the camp nurse will call for an ambulance and the parents will be notified.

Allergies

Any allergies to foods, chemicals or other materials should be listed in the "allergies" section of the child's medical information form. All staff will be informed of camper's allergies and instructed to avoid these products.

Brimmer and May Summer Camp is a *Nut Safe* camp. We ask all camp families to refrain from bringing peanut/tree nut products to camp. All of our counselors have been trained in food allergies and advised of any food restrictions in their group. Counselors are present while campers are eating, and no food may be shared

during lunch. PLEASE assist us in our efforts to create a safe environment: teach your child not to share food or water bottles at camp.

Administering Medication

Administration of medication (prescription and nonprescription) is permitted only if the Authorization to Administer Medication section of the Health and Waiver forms has been completed and signed by the parents/guardians and the child's pediatrician and handed in to the camp office on or before the first day of the session.

- All medication is stored in its original container in a locked box in the camp office. (Epi-Pens stay with the camper and are carried by the camp counselors in the child's group.)
- All medication is accompanied by written permission from parent/guardian to dispense medication.
- Only the Camp Nurse and designated Health Care Supervisor(s) is/are permitted to administer medications.
- Time, date, and dosage are recorded in Medication Administration Daily Log immediately after dispensing of medication.

Policy on Tick Checks

Brimmer Summer Camp does not conduct tick checks but encourages our parents and/or guardians to do so regularly. We encourage the use of bug spray or insect repellent (to be applied regularly through the day, and OVER sunscreen). Further, Brimmer camp encourages parents and guardians to seek additional information from the Centers for Disease Control website. Insect repellent with DEET or permethrin are recommended for protection against ticks and mosquitos. Some repellants such as Picardin or Oil of Lemon eucalyptus have been found to provide mosquito protection, BUT NOT protection against ticks.

EMERGENCY TREATMENT POLICY

For serious injuries our Health Care Consultant is available by phone. Additionally, a Camp Nurse is on duty each day and another on call when necessary.

Medical Emergency

The guidelines outlined below are followed in the event of a medical emergency on camp grounds during the hours of operation.

1. Send a Counselor to notify the Camp Office immediately.
 - a. Head Counselor stays with the injured child.
 - b. Remaining counselors move the other campers away from the scene.
2. Assess the camper's status and initiate First Aid if necessary.
3. **Never move anyone** who has a HEAD/NECK/BACK injury.
4. The Camp Director, Assistant Director or Office Manager will call 911 if needed. An adult will accompany the camper to the hospital.
5. An adult will remain with the camper until the nurse/medical help arrive.
6. The Camp Director, Assistant Director or Office Manager will notify the parent or guardian. In the event a camper should need to go to the hospital, the parent or guardian should meet the camper at the hospital.
7. The Camp Nurse will obtain a copy of the camper's Health Record if time allows. Information may be called or faxed to the hospital if necessary.
8. The Camp Office will notify school administrator on duty.
9. An Accident Report will be completed immediately by a Health Care Supervisor. A copy will remain on file in the Camp Office and additional copies will be distributed to the Department of Public Health.

Should the Brimmer and May Summer Camp be unable to reach a parent because of absence from home or business, we will refer to the Health Form and contact the individual(s) listed in numerical order.

CRISIS MANAGEMENT POLICY

Brimmer and May Summer Camp has developed a comprehensive Crisis Management Plan to provide staff with step-by-step procedures for handling a crisis should it occur during camp operation. A crisis is an unexpected, unpleasant, and/or sudden event like a fire, natural disaster, chemical spill, and/or death in the community. All staff have been trained to follow procedures laid out in the plan. Parents will be notified by a camp administrator in the event of a crisis. Qualified community members will be available to the campers for emotional or psychological intervention and support as needed.

BEHAVIOR MANAGEMENT PROCEDURES

It is the goal of Brimmer and May Summer Camp to provide a healthy, safe, secure environment for all campers. Brimmer And May Summer Camp seeks to instill the values of kindness, honesty, respect, and responsibility in both its staff and its campers. Children who attend the program are expected to follow these life rules set by the camp and reinforced by their parent/guardian and counselors, and to interact appropriately in a group setting.

The Life Rules

- 1) People are responsible for their actions.
- 2) We need to respect each other and the environment.
- 3) Honesty will be the basis for all relationships and interactions.
- 4) We will show kindness and care for ourselves and for those around us.

When a camper chooses not to follow the Life Rules, Brimmer and May Summer Staff will take the following steps:

- 1) Redirect the camper to neutral territory (away from the scene of the behavior.)
- 2) Initiate a discussion with the camper, encouraging the camper to share his/her point of view, beginning with the question "What happened?"
- 3) Remind the camper of the Life Rules.
- 4) Brainstorm with the camper more appropriate behavior choices.
- 5) Document the behavior in the Camper Concern Log if significant. This written documentation will include the nature of the behavior problem, what provoked the problem, and the action taken.
- 6) Contact the Camp Director to discuss calling the parent/guardian and setting up a conference to determine an appropriate problem-solving action.
- 7) In collaboration with the Camp Director, schedule a progress check or follow-up conference.
- 8) If the problem persists, work with the Camp Director to schedule a conference that includes the parent, camper, counselor(s), and Camp Director. The Director will have all documentation and notes from the previous conferences for review. If subsequent conferences are to be scheduled, the involved counselor's presence may be required again.
- 9) If a child's behavior at any time threatens the immediate safety of that child, other children, or camp staff, the parent/guardian will be notified and expected to pick the child up immediately.
- 10) If a behavioral problem becomes chronic and a child continues to disrupt the program, Brimmer and May Summer Camp reserves the right to suspend the child from the program. Expulsion from the program will be considered in extreme situations.
- 11) No refunds will be given for children who are asked to leave camp for any reason related to behavior management.

The following behaviors are unacceptable and may result in the immediate suspension of a camper for the remainder of the current day and the next day, and if necessary, for a longer period of time at the Camp Director's discretion:

- Endangering the health and safety of others
- Stealing or damaging Brimmer and May and/or personal property
- Leaving the camp program or grounds without permission
- Disrupting the program
- Using profanity, vulgarity, obscenity, or otherwise abuse language frequently
- Acting in a lewd manner
- Refusing to follow the Life Rules of the camp

If any of these behaviors persist, it may lead to expulsion at the Camp Director's discretion.

Immediate expulsion will occur if a camper is in possession of and/or using tobacco, alcohol, illegal drugs, fireworks or other explosives, firearms, knives, or any other weapons or dangerous substances.

STATEMENT ON BULLYING PREVENTION AND INTERVENTION

Brimmer is committed to providing a safe and caring place for all campers. All members of the community strive to treat each other with respect, and staff work to prevent bullying and help children feel safe at Camp. The Camp utilizes the Brimmer & May School's "Bully Prevention and Intervention Plan" available in the Head of School's Office, which is implemented when the Camp receives a report of a bullying or harassment incident. Information on the policy is available on the camp website [HERE](#).

ANTI-DISCRIMINATION STATEMENT

As an inclusive school and camp community, Brimmer welcomes persons who will increase the diversity of our community. We do not discriminate on the basis of race, religion, sex, gender, gender identity and expression, disability, sexual orientation, national origin, ancestry, or any other characteristic protected from discrimination under state or federal law, in the administration of our educational policies, admissions practices, financial aid decisions, and athletic and other school-administered programs.

This provided to all families, as required by MA Department of Public Health regulations:

Meningococcal Disease and Camp Attendees: Commonly Asked Questions

What is meningococcal disease?

Meningococcal disease is caused by infection with bacteria called *Neisseria meningitidis*. These bacteria can infect the tissue (the “meninges”) that surrounds the brain and spinal cord and cause meningitis, or they may infect the blood or other organs of the body. Symptoms of meningococcal disease may appear suddenly. Fever, severe and constant headache, stiff neck or neck pain, nausea and vomiting, and rash can all be signs of meningococcal disease. Changes in behavior such as confusion, sleepiness, and trouble waking up can also be important symptoms. In the US, about 350-550 people get meningococcal disease each year and 10-15% die despite receiving antibiotic treatment. Of those who survive, about 10-20% may lose limbs, become hard of hearing or deaf, have problems with their nervous system, including long term neurologic problems, or have seizures or strokes. Less common presentations include pneumonia and arthritis.

How is meningococcal disease spread?

These bacteria are passed from person-to-person through saliva (spit). You must be in close contact with an infected person’s saliva in order for the bacteria to spread. Close contact includes activities such as kissing, sharing water bottles, sharing eating/drinking utensils or sharing cigarettes with someone who is infected; or being within 3-6 feet of someone who is infected and is coughing and sneezing.

Who is most at risk for getting meningococcal disease?

People who travel to certain parts of the world where the disease is very common, microbiologists, people with HIV infection and those exposed to meningococcal disease during an outbreak are at risk for meningococcal disease. Children and adults with damaged or removed spleens or persistent complement component deficiency (an inherited immune disorder) are at risk. Adolescents, and people who live in certain settings such as college freshmen living in dormitories and military recruits are at greater risk of disease from some of the serotypes.

Are camp attendees at increased risk for meningococcal disease?

Children attending day or residential camps are **not** considered to be at an increased risk for meningococcal disease because of their participation.

Is there a vaccine against meningococcal disease?

Yes, there are 2 different meningococcal vaccines. Quadrivalent meningococcal conjugate vaccine (Menactra, Menveo and MenQuadfi) protects against 4 serotypes (A, C, W and Y) of meningococcal disease. Meningococcal serogroup B vaccine (Bexsero and Trumenba) protects against serogroup B meningococcal disease, for age 10 and older.

Should my child or adolescent receive meningococcal vaccine?

That depends. Meningococcal conjugate vaccine (MenACWY) is routinely recommended at age 11-12 years with a booster at age 16 and is required for school entry for grades 7 and 11. In addition, these vaccines may be recommended for additional children with certain high-risk health conditions, such as those described above.

Meningococcal serogroup B vaccine (Bexsero and Trumenba) is recommended for people with certain relatively rare high-risk health conditions (examples: persons with a damaged spleen or whose spleen has been removed, those with persistent complement component deficiency (an inherited disorder), and people who may have been exposed during an outbreak). Adolescents and young adults (16 through 23 years of age) who do not have high risk conditions may be vaccinated with a serogroup B meningococcal vaccine, preferably at 16 through 18 years of age, to provide short term protection for most strains of serogroup B meningococcal disease. Parents of adolescents and children who are at higher risk of infection, because of certain medical conditions or other circumstances, should discuss vaccination with their child’s healthcare provider.

How can I protect my child or adolescent from getting meningococcal disease?

The best protection against meningococcal disease and many other infectious diseases is thorough and frequent handwashing, respiratory hygiene and cough etiquette. Individuals should:

1. wash their hands often, especially after using the toilet and before eating or preparing food (hands should be washed with soap and water or an alcohol-based hand gel or rub may be used if hands are not visibly dirty);
2. cover their nose and mouth with a tissue when coughing or sneezing and discard the tissue in a trash can; or if they don't have a tissue, cough or sneeze into their upper sleeve.
3. not share food, drinks or eating utensils with other people, especially if they are ill.
4. contact their healthcare provider immediately if they have symptoms of meningococcal disease.

If your child is exposed to someone with meningococcal disease, antibiotics may be recommended to keep your child from getting sick.

You can obtain more information about meningococcal disease or vaccination from your healthcare provider, your local Board of Health (listed in the phone book under government), or the Massachusetts Department of Public Health Divisions of Epidemiology and Immunization at (617) 983-6800 or on the MDPH website at <https://www.mass.gov/info-details/school-immunizations>.

ECO-EXTREME

PROGRAM STAFF

Program Co-Director: Andrew Beal
Program Co-Director: Ina Patel

CAMP DATES: June 27 – July 1

Due to COVID requirements: if a camper becomes symptomatic while on a day trip, a parent or authorized adult may be asked to pick up the child AT THE LOCATION OF THE DAY'S TRIP, as that camper may not be allowed back on to the bus to return to campus. The camp nurse will be in touch with the family about required next steps.

HOURS of OPERATION

The camp day begins at **8:15 a.m.** and ends at 3:30 p.m.

DROP-OFF and PICK-UP PROCEDURES

To ensure the safety of our campers, we ask all parents/guardians to follow these procedures:

Morning Drop-Off begins at 8:15 a.m. Please do not drop off your child before this time. The bus leaves at 8:30 a.m. and will not wait for late campers.

Morning drop-off takes place in front of the Hastings Center (60 Middlesex Road). Pull along Middlesex Road toward Hammond Street and wait for the Program Directors to greet your camper. Present your child's SCREENING APP result (green or red square) to either Ina or Andrew PRIOR to allowing your child out of the car.

Campers should exit cars on the passenger side and parents should not get out of the car. For those parents who wish to walk campers to check-in, we ask that you park in the lot next to the gymnasium and meet the group at the Hastings Center.

Afternoon Pick-Up at 3:30 p.m.

Please follow the above procedure. For your child's safety, you must display the pick-up tag or card provided by the camp to the Program Director before your camper will be dismissed. Anyone picking up a camper without a pick-up tag or card will be asked to present ID and must be listed on the Pick-Up authorization sheet.

If you are waiting for dismissal to begin, please pull into the gym parking lot and park in any free space.

INCLEMENT WEATHER

DROP-OFF and PICK-UP PROCEDURES

The same procedures will be followed for Drop-Off and Pick-Up during inclement weather. Camper safety is our priority. Campers will be dismissed at the Program Director's discretion. Campers must remain in Cummings Hall until permission is given to exit the building.

LATE DROP-OFF

The bus will be leaving campus every day at 8:30 a.m. Campers must be on campus before that time in order to participate in the day's activities. If camper will be more than 30 minutes late, we ask that parents call the Camp Office (617-278-2350) and be prepared to drive the camper to the location of the activity.

NON-AUTHORIZED PICK-UP

If a child is to be picked up by someone other than a person listed on that child's pick-up authorization form, please notify the Camp Office *in person* or *in writing*, prior to Pick-Up. No camper will be allowed to leave camp with an unauthorized person.

TRANSPORTATION SAFETY RULES

Please review these with your camper prior to the start of camp. The following are the rules and expectations of children riding the bus to/from camp.

1. All campers must always remain seated with hands and arms inside the vehicle.
2. All campers must have seatbelts fastened – one camper per seatbelt.
3. Campers should adhere to instruction from bus driver and/or camp staff.
4. Campers will only exit vehicle at the instruction of the bus driver and/or camp staff.
5. COVID safety protocols may include: leaving windows open while on the bus, wearing masks while on the bus, and cleaning seats after use.

TOM NELSON'S BASKETBALL CAMP

PROGRAM STAFF

Program Director Tom Nelson
Co-Director Jaime Lin

CAMP DATES

June 21 – 24, 2022

HOURS of OPERATION

The camp day begins at 9:00 a.m. and ends at 3:00 p.m. Campers are not allowed to remain on campus at the end of the camp day.

WHAT TO BRING

In addition to the list at the beginning of this handbook the following items are also recommended.

- **WATER BOTTLE** - All campers must bring a refillable water bottle every day to help prevent dehydration.
- **SUNSCREEN** - please label it with your camper's name (for outside time).

DROP-OFF and PICK-UP PROCEDURES (for inclement weather also)

To ensure the safety of our campers, we ask all parents/guardians to follow these procedures:

Morning Drop-Off begins at 9:00 a.m.

Morning drop-off for campers takes place in the gym on Middlesex Road. Please park in the lot next to the gymnasium or the lot behind May Hall and walk your camper in.

Afternoon Pick-Up begins at 3:00 p.m.

Afternoon pick-up for campers also takes place from the gym. Please park in the lot next to the gymnasium or the lot behind May Hall come to the gym to pick up your child.

For your child's safety, you must present the pick-up card provided by the camp to the Program Director before your camper will be dismissed. Anyone picking up a camper without a pick-up card may be asked to present ID and must be listed on the Pick-Up authorization sheet.

LATE DROP-OFF

Parents must walk child to the camp office, located in Room 139 in the Chase building. The officer manager will bring your camper to camp after checking them in. If your camper will be more than 30 minutes late, please call the Camp Office and let us know.

EARLY PICK-UP

Parents picking up a camper early must sign the camper out with the Program Director *before* taking the child out of an activity. (Advance notice—in the form or a phone call or written note—is appreciated.)

NON-AUTHORIZED PICK-UP

If a child is to be picked up by someone other than a person listed on that child's pick-up authorization form, please notify the Camp Office *in person or in writing*, prior to Pick-Up. No camper will be allowed to leave camp with an unauthorized person.

IF your child will take public transportation to / from camp, please notify the camp in writing granting your child permission to take the MBTA. Rideshares like Uber and Lyft are not permitted for unaccompanied children.

STEAM into Summer

PROGRAM STAFF

Program Director:

Stephanie Golas

Co-Directors / Counselors:

Jon Sheehan (week 2); Elyse Seltzer (week 2)

CAMP DATES:

Week 1: June 27 – July 1, 2022

Week 2: July 11 – 15, 2022

HOURS of OPERATION

The camp day begins at 9:00 a.m. and ends at 3:00 p.m. Campers who are not enrolled in our Extended Day Program are not allowed to remain on campus at the end of the camp day.

EXTENDED DAY

For campers pre-registered, Extended Day is available mornings from 7:45 to 9:00 a.m. and afternoons from 3:00 to 4:00 p.m. Drop-Off and Pick-Up for E-Day campers must take place within the hours provided. (*Parents who arrive after 4:00 p.m. Pick-Up will be charged \$1.00/minute for every minute after 4:00 p.m.*)

DROP-OFF and PICK-UP PROCEDURES

To ensure the safety of our campers, we ask all parents/guardians to follow these procedures:

Morning drop-off and afternoon pick-up for campers takes place at 60 Middlesex Road.

Morning Drop-Off begins at 9:00 a.m. *Please do not drop off your child before this time*****

Park along DEVON ROAD (to get to Devon Road drive down Middlesex and turn right onto Norfolk Road, and then right onto Devon Road) and walk camper to the entrance of the Hastings Center at 60 Middlesex Road. Devon Road is a residential road. Please do not block any of our neighbors' driveways. **Please use the crosswalks!**

A counselor will be there to greet your campers. If it is raining, the counselor will be inside the Hastings lobby waiting for campers.

Afternoon Pick-Up begins at 3:00p.m.

During pick-up please park on Devon Road and come to the main entrance of the Hastings Center for dismissal.

For your child's safety, you must present the pick-up card provided by the camp to the Program Director before your camper will be dismissed. Anyone picking up a camper without a pick-up card will be asked to present ID and must be listed on the Pick-Up authorization sheet.

EXTENDED DAY

DROP-OFF and PICK-UP PROCEDURES

Morning extended day arrivals (for children arriving before 8:30 am) should go to the PLAYGROUND on Devon Street. Day Camp counselors will be there to receive your child.

Please follow the same procedures as regular pick-up.

LATE DROP-OFF

Parents must walk child to the Camp Office in Room 139 of the Chase Building (which can be accessed from the Hastings Center entrance). The Office Manager will check the camper in and walk the child to STEAM Camp.

EARLY PICK-UP

Parents picking up a camper early must sign the camper out with the Program Director *before* taking the child out of an activity. (Advance notice—in the form or a phone call or written note—is appreciated.)

NON-AUTHORIZED PICK-UP

If a child is to be picked up by someone other than a person listed on that child's pick-up authorization form, please notify the Camp Office *in person* or *in writing*, prior to Pick-Up. No camper will be allowed to leave camp with an unauthorized person.

Dungeons & Dragons Camp

PROGRAM STAFF

Program Director: Will Arndt
Program CIT: Kathryn Knox

CAMP DATES:

Week 1: June 27 – July 1, 2022

Week 2: July 5 - 8, 2022

HOURS of OPERATION

The camp day begins at 9:00 a.m. and ends at 3:00 p.m.

DROP-OFF and PICK-UP PROCEDURES

To ensure the safety of our campers, we ask all parents/guardians to follow these procedures:

Morning drop-off and afternoon pick-up for campers takes place at 60 Middlesex Road.

Morning Drop-Off begins at 9:00 a.m. **Please do not drop off your child before this time**

Park along DEVON ROAD (to get to Devon Road drive down Middlesex and turn right onto Norfolk Road, and then right onto Devon Road) and walk camper to the front of the GYM. Devon Road is a residential road. Please do not block any of our neighbors' driveways. **Please use the crosswalks!**

Will and Kathryn will be there to greet your campers. If it is raining, the counselor will be inside the Dining Hall waiting for campers.

Afternoon Pick-Up begins at 3:00p.m.

During pick-up please park on Devon Road and come to the front of the GYM for dismissal (or inside the gym lobby in the event of rain).

For your child's safety, you must present the pick-up card provided by the camp to the Program Director before your camper will be dismissed. Anyone picking up a camper without a pick-up card will be asked to present ID and must be listed on the Pick-Up authorization sheet.

LATE DROP-OFF

Parents must walk child to the Camp Office in Room 139 of the Chase Building (which can be accessed from the Hastings Center entrance). The Office Manager will check the camper in and walk the child to Camp.

EARLY PICK-UP

Parents picking up a camper early must sign the camper out with the Program Director *before* taking the child out of an activity. (Advance notice—in the form or a phone call or written note—is appreciated.)

NON-AUTHORIZED PICK-UP

If a child is to be picked up by someone other than a person listed on that child's pick-up authorization form, please notify the Camp Office *in person or in writing*, prior to Pick-Up. No camper will be allowed to leave camp with an unauthorized person.

IF your child will take public transportation to / from camp, please notify the camp in writing granting your child permission to take the MBTA. Rideshares like Uber and Lyft are not permitted for unaccompanied children.